

**DEPARTMENT OF TRANSPORTATION
JOB OPPORTUNITY
Environmental Analyst 3
Bureau of Aviation
Bradley International Airport**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public (see "eligibility" section below)
Location: Bradley International Airport, Windsor Locks, CT
Job Posting No: 105309
Hours: 40 hours per week
Salary: Salary grade FS-25
Closing Date: July 2, 2013, 4:00 p.m.

Position Description: There is an Environmental Analyst 3 position opportunity in the Bureau of Aviation at Bradley International Airport (BDL). This position is full time, 40 hours per week and is open to candidates on a current examination list (see "eligibility" section below). The selected candidate must be able to pass a thorough criminal background check and a security examination in order to obtain a Bradley Airport Security Badge which is required for employment. This position is in the P-4, Engineering, Scientific & Technical bargaining unit.

This position is in the Bureau of Aviation which will soon be separating from the Department of Transportation (DOT) to become the Connecticut Airport Authority (CAA). If this position is filled prior to the effective date of transfer of staff from the DOT to the CAA, the incumbent will be transferred with current staff. If this position is filled after the effective date of transfer of staff, the incumbent will be a CAA employee upon hire.

The candidate selected for this position will report to the Office of Planning, Engineering and Environmental, Environmental Services Office, and be assigned to Bradley International Airport but the responsibilities of the position will also include environmental oversight of the five (5) General Aviation Airports. Duties and responsibilities will consist of: develop and/or assist in the development of, coordinate and monitor all environmental programs to ensure compliance with policies and/or procedures and applicable Federal, State and/or local regulations; prepare and/or assist in the preparation of all environmental permits including but not limited to, air, water, glycol collection, processing and/or treatment, waste and materials management, wildlife and emergency spill response; provide supervision, coordination and oversight of outside vendor and consultant firms responsible for providing professional environmental services; review, analyze and/or monitor existing or proposed projects for environmental compliance; develop and/or assist in the development of new policies, regulations, guidelines, training programs and provide staff training on environmental matters; conduct site investigations, perform field sampling, obtain and analyze data collection and ensure recordkeeping compliant with federal requirements, filing, generating written correspondence, reports, and other related duties as required.

To be successful in this position, a candidate should have excellent organizational skills and attention to detail and be able to complete assignments within specified deadlines. Candidates should possess strong computer skills including report writing skills. The Environmental Services Office, which includes this position, is a critical, operational component of the CAA. As such, this position requires a high level of professionalism, excellent interpersonal skills, strong oral and written communication skills, and very good attendance. Preferred qualifications: prior experience at an advanced working level within this classification; considerable knowledge of the principles and practices of the environmental field, including program planning, protection, policy and regulatory compliance; strong knowledge of local, state and federal laws, statutes, regulations and policies pertaining to the environmental field.

Eligibility: Candidates must have passed the Environmental Analyst 3 exam and be on the current certification list promulgated by the Department of Administrative Services for this title. State employees currently holding this title or those who have previously attained permanent status since their last date of hire may apply for lateral transfer.

Application Instructions: Submit a cover letter which states your interest and suitability for the position, completed application (State of CT form CT-HR-12), and resume to:

Mr. Ronald Frost
CAA – Human Resources
Bradley International Airport
Administration Office – Terminal A, 3rd Floor
Windsor Locks, CT 06096

State employees must also include copies of last two service ratings received. Applications must be received by the closing date and time stated above. Interviews will be limited to candidates whose experience and training most closely meet the requirements of this position. Applicants may refer to the DAS website at <http://das.ct.gov/HR/JobspecNew/JobSearch.asp> to view the job specification. Applications forms are available at: <http://das.ct.gov>. The resulting candidate pool may be used to fill additional positions in the same classification within 12 months.

Due to the large volume of applications received, we are unable to confirm receipt or provide status updates during the recruitment process. Please refrain from contacting us for these purposes.

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.